

**MINUTES
HORSESHOE LAKE CORPORATION**

Board of Trustee's Meeting Minutes

December 1, 2015 at 7:00pm, NFT Public Safety Building

- I. **Call to Order** – Lisa Craft
7:10 p.m.
- II. **Roll Call** – Lisa Craft
Lisa Craft (X) Renee Mulcrone (X) Chuck Steuer (X) Mark Caples (X)
Scott Chisholm (X)
Brian Trim (X) Faith Wheeler (X) Bruce LaRue () Jamie Claffey (absent due to migraine)
Craig Delap (X)
2 Vacancies—one in Leocadia and one in Lincoln (8 required for Quorum)
- III. **Public Forum/Guest Comments** – George
a. No members of the public present to speak
b. Brian thanked to Lisa for being President for the last two years, applauded by the board.
- IV. **Correspondence** – George
a. Shady Lane/Maple Grove, side of road was filled. Erosion officer was contacted. Fill goes into the easement of the road.
b. Discussion of fill put in at house on Shady Beach; it was a township violation but county permits were allowed. There are concerns about fill that could be a part of Long Term Planning; Katie Lee is soil erosion officer we could contact. Township had a study on the HL watershed.
c. Houses have been broken into during the day in November, be vigilant; silver Ford truck was suspected.
d. Neighbors complained about a barking dog in Shady Beach on Beachway.
e. Point of Information by Cynthia: October, 2013 to present; agendas and minutes have been put into a book by Cynthia for FOIA; George has other minutes; 2012 minutes are missing. All minutes needed, but five years needed for treasurers reports. Scott said Bently Museum Library will take and scan old minutes if needed.
- V. **Approval of Agenda** – Lisa Craft
a. **Motion to approve agenda with three additional items (listed below):** Brian
Second: Scott

Favor: 8

Opposed: 0

Abstain: 0

Motion carried

New business – tape recorded bought for recording meetings.

Past dues and delinquent dues report

Unfinished business e. unfinished FOIA

VI. **Approval of Minutes** – Lisa Craft

- a. **November 3, 2015 minutes did not have quorum;** Do these need to be approved? No official business was conducted.

The approval of these minutes were tabled

- b. **Motion to approve October 6, 2015 minutes, as corrected:** Scott

Second: Craig

Favored: 8 **Opposed:** 0 **Abstain:** 0 *Motion carried*

VII. **Treasurer Needed** – Nominations/Vote

- a. **Motioned to nominate Faith: Brian** **Seconded:** Scott

Favored: 8 **Opposed:** 0 **Abstain:** 0 *Motion carried*

VIII. **Treasurer's Report** – Faith Wheeler/Cynthia

Discussion of insurance and costs; \$1992 or \$1809 if paid in full this year; \$16 of insurance includes volunteers helping. Cynthia went over expenses.

- a. Balance of Accounts

Total checks written/Nov: \$2874.60

Total liabilities: \$10,907.70

Total outstanding delinquent accounts:\$37,390.90

Total checking/savings as of Nov. 30: \$42, 313.66

- b. Bills due for payment

Motion to transfer funds and pay bills as presented in report: Brian

Second: Scott

Favored: 8 **Opposed:** 0 **Abstain:** 0 *Motion carried*

IX. **Unfinished Business/Committee Reports**

- a. Northfield Township – Back lot purchases/wetlands – George/Lisa

Township has right of first refusal for back taxes, then reverts to County; Priority is City, Village (or Township), County; Township can sell property (Sec. 211 MCLA).Township can buy properties, and have kept lots in some areas for future nature preserves; properties on Six Mile between Linx golf course is being used for FEMA flood abatement.

b. HLC Banking Issues –Faith/Cynthia

Safe deposits set up at PNC in Brighton because of bank closing in Whitmore Lake
Resolution for 2015-2016 financial signatories.

Motion to adopt resolution as prepared to have president and treasurer sign, but if either not available others (vice president, secretary) can sign: Brian

Second: Scott

Discussion: Chuck wanted more people to be able sign, so original motion revised

Roll call vote Yes: Craft, Trim, Mulcrone, Wheeler, Steur, Delap, Chisolm, Caples

Motion carried

c. Committee Reports – updates as needed

Chuck (Township): See discussion on acquiring land; township is looking into FEMA grants

d. Homeowners Insurance Policy – Cynthia

Covered under Treasurers report for insurance; renewal of policy with same insurance company.

e. FOIA policy and background

Chuck recommended this should be reviewed by the attorney.

Motion to take to the FOIA policy to attorney: Brian

Second: Chuck

Favored:8

Opposed:0

Abstain:0

Motion carried

X. **New Business**

a. Proposal to change HLC monthly meeting day/date?

Motion to keep the meetings on first Tuesday except when in conflict, to move to first Wednesday: Brian

Support: Scott

Favored: 7

Opposed:0

Abstain: 1

Motion carried

Some discussion of sewer bond issue

b. Discussion of sewer bond issue in NF Township; Sewer will be extended below Territorial road with an \$800,000 bond.

c. Request to have all documents (minutes, agenda, treasurer's report, etc.) out at least 4 days before meeting

Motion to keep requests for all documents the same, making best efforts to get them out sooner: Brian **Second:** Scott

Discussion: Has been later but treasurer reports are put out just before due to bills being paid and reconciliation of month at end of the month

Favored: 6 Opposed: 1 Abstain: 1 Motion carried

- d. Holiday Light Judging Contest (flyer) – Lisa

Sunday, Dec. 20th judging day. No gift card until dues are paid.

Motion to approve prizes of \$50, \$25 and \$15: Scott **Second:** Mark

Favored: 8 Opposed: 0 Abstain: 0 Motion carried

- e. Digital voice recorder reimbursement for meetings – Renee; voice recorder will be owned by HLC.

Motion to approve \$42.39 for re-imbursement for a voice recorder, and will be owned by HLC: Brian **Second:** Scott

Favored: 8 Opposed: 0 Abstain: 0 Motion carried

- f. Past due/delinquent report

George passed out lists of delinquent dues. If there is more than \$500 due there is a lien. We need to start on foreclosures for past dues. What would costs be to start foreclosure proceedings? Does our lawyer do?

George asked about costs for weed control.

XI. **Subdivision Reports**

- a. Schrum b. Shady Beach c. Leocadia d. Lincoln

XII. **Next Meeting: On Tuesday January 5, 2016 at 7:00pm, NFT Public Safety Building**

XIII. **Adjournment: 9:42 p.m.**