

HORSESHOE LAKE CORORATION – REGULAR BOARD MEETING MINUTES

Tuesday, Tuesday, November 3 , 2015

- CALL TO ORDER:** Meeting called to order at 7:06 p.m. by President Lisa Craft at the Northfield Township Public Safety Building meeting room.
- President Craft appointed Cynthia Given to take minutes of the meeting due to absence of a Secretary.
- BOARD PRESENT:** Roll Call taken with board members Lisa Craft, Chuck Steuer, Mark Caples, Scott Chisholm, Brian Trim, Faith Wheeler, and Jamie Claffey present. Absent were Renee Mulcrone, Bruce LaRue, and Craig Delap, with 2 positions vacant.
- OTHERS PRESENT:** Bookkeeper Cynthia Given also present.
No guests present in audience.
- QUORUM:** Was NOT Established.
- APPROVAL OF AGENDA:** **No action taken on Agenda presented.**
- MINUTES:** A review of the minutes was made, with Mark Caples indicating he did not make a motion under Correspondence. To be corrected and minutes presented at next meeting for approval.
- TREASURER NEEDED:** Scott Chisholm reported that he rejects the nomination and election as Treasurer.
- Robert’s Rules of Order provides that the elected official remains until a new elected official takes over. Discussion on use of Robert’s Rules of Order and whether HLC ever adopted or whether HLC needs to discuss further and prepare board rules of procedures.
- Faith Wheeler agreed to continue until a new election can take place within the board.
- TREASURER’S REPORT:** Faith Wheeler presented the report and bills for payment.
PNC Checking Account balance \$3,415.87;
Savings Account balance \$38,475.96 with \$3,452.53 in reserved fund.
Discussion on interest earned on savings. Wheeler to check on Money Market savings investments
- PUBLIC FORUM/ GUEST COMMENTS:** No guests present
- CORRESPONDENCE:** George Brown forwarded email message from Julie Gruber as to garbage operation between the two companies Duncan and Advance. Much discussion on whether can be mandatory or not, enforcement of such, assessment collected, problems with non collection of rental property residents, with a call to continue to suggest Duncan and see how the program filters out. Possibly call companies to assess number of residents using, if possible.
- Also forwarded was notice of 2 delinquent properties on tax bills in Lincoln Sub. With map of properties owned by township.

UNFINISHED

BUSINESS:

a. NFT-Backlot purchases/wetlands

Chuck Steuer presented information from Parks and Recreation Committee online land program where it states "In the area east of Horseshoe Lake, both the township and Horseshoe Lake Corporation ... have purchased wetland areas to ensure their protection, as these lands are quite sensitive and needed for protection of flood-prone areas."

Township possibly looking into FEMA grants using this property to support. Cynthia Given indicated that fear of unknown use comes about when HLC deeds provide wetland restrictions against building use leaving property in "natural state" and township deeds do not provide such. Thus subject to change by future or present boards.

Matter to be continued in future discussions.

b. Banking Issues:

Faith Wheeler to continue with PNC banking until new Treasurer elected, whereby safety deposit box will be established at that time.

c. Committee Reports:

Lake Management

Bruce LaRue forwarded report from Golf Course showing no usage of phosphates or chlorine. Faith Wheeler reported that Steve Falcone has agreed to help out on Lake Management committee.

d. Insurance Policy:

Cynthia Given passed out email from Susan Habba, Account Manager at Brown and Brown Insurance who act as agents for our AutoOwner's HOA policy. AutoOwners agreed to provide "products/completed operations" coverage. Information on the bridge was provided to them for their files. The renewal premium without coverage was \$1,992 or \$1,793 if paid in full for year, or with the coverage at \$2,010 or \$1,809 if paid in full for the year. All concurred that this was agreeable and the coverage was necessary for future projects.

e. FOIA Policy Draft

A draft was sent to all board members to review and come prepared to the next regular scheduled meeting for reading and adoption.

Chuck Steuer indicated that for HLC to start complying with this it will require that hard copies of the treasurer's and secretary's reports be bound in books and that we would need to have this instead of the electronic copies. This should already be the case in order to have files accessible.

Handbooks for board members also need to be brought up-to-date and every board member should have these. Mark Caples indicated he did not have one. Scott Chisholm reported he had one. Faith Wheeler got one from Bruce LaRue after Frank Buccinna and Bob Erickson turned their books in to him. Rhonda Schwab did not turn in her book. Suggested that the FOIA committee (Lisa Craft, Cynthia Given, Faith Wheeler) look to redo all the board notebooks.

NEW BUSINESS:

a. Holiday Light Judging Contest:

Lisa Craft suggested that the Board continue the Holiday Light Contest where prizes of \$50, \$25, and \$15 are given to the winners of best holiday lights. This is provided that their dues are current. Lisa Craft agreed to prepare flyer for distribution by the trustees in the subs and secure impartial judges.

Noted that pumpkins and holiday lights may be contributing to global warming!

b. Board Packets	Chuck Steuer suggested that HLC consider having all packet material and agendas the Thursday preceding the Tuesday meetings so all board members could get a chance to go over the material. Noted that the treasurer's report would not have reconciled reports as of the month end.
SUBDIVISION REPORTS:	Brian Trim reported that he had talked with Ken Johnson regarding the cable and property and that Ken is not "blocking Maple Avenue." Concerned that HLC is using an "unsigned consent agreement" and that it may not be what was agreed to. He is moving one post which will give egress to the new property owner, but that the other post is behind poles, trees, etc. and that the street is 40 feet wide. If people request that he remove the other post, then he's cutting off where people are cutting the corner of his property to not create a 90 degree turn onto the roadway. Suggested that we acquire actually signed document from court records. Some suggested we "pick our battles" and others stated that this was done when HLC went to court in the first place and came to an agreement. HLC has obligation to uphold court order.
NEXT MEETING	Next meeting of the board is Tuesday, December 1, 2015 at 7:00 p.m. at NFT Public Safety Building.
ADJOURNMENT	President Craft adjourned the meeting at 8:52 p.m.